



# भारतीय वायु सेना // Indian Air Force



## DIRECT RECRUITMENT OF GROUP 'C' CIVILIAN POSTS IN IAF AT HQ WESTERN AIR COMMAND

1. Applications are invited from national eligible candidates for the following posts by the various Air Force Stations/Units mentioned below. The eligible candidates may address their applications to the concerned stations/units.

Sl. No.	POSTAL ADDRESS	Post	RESERVATION					
			UR	OBC	SC	ST	PH	ESM
1	CO, HQ WAC (U) AF Subroto Park (New Delhi)	LDC (06)	02	-	03	-	01(OH)	-
		Cook (01)	-	01	-	-	-	-
		MTS (01)	-	-	-	01	-	-
2	AOC, AF Stn Srinagar (J&K)	Supdt (Store) (01)	01	-	-	-	-	-
		Storekeeper (02)	01	01	-	-	-	-
		Cook (01)	-	-	01	-	-	-
3	CO, 11 P&SU AF C/o AF Stn Srinagar (J&K)	Safaiwala (01)	01	-	-	-	-	-
		LDC (01)	-	-	01	-	-	-
4	AOC, AF Stn Palam (New Delhi)	LDC (01)	-	-	01	-	-	-
		MTS (05)	03	02	-	-	-	-
		Mess Staff (01)	-	-	-	-	-	01
5	CO, 73 RMU C/o AF Stn Palam (New Delhi)	MTS (01)	01	-	-	-	-	
6	CO, 350 'A' DSC Platoon C/o AF Stn Ambala	LDC (01)	01	-	-	-	-	
7	AOC, AF Stn Ambala (Haryana)	Carpenter (01)	01	-	-	-	-	-
		MTS (03)	-	01	-	01	-	01
		Mess Staff (01)	-	01	-	-	-	-
8	CO, 14 Sqn C/o AF Stn Ambala (Haryana)	Mess Staff (02)	01	01	-	-	-	-
		Safaiwala (02)	02	-	-	-	-	-
		LDC (01)	01	-	-	-	-	-
9	CO, 41 R&SU C/o AF Stn Ambala (Haryana)	Safaiwala (02)	02	-	-	-	-	-
		Storekeeper (01)	01	-	-	-	-	-
		LDC (01)	01	-	-	-	-	-
10	AOC, AF Stn Adampur (Punjab)	LDC (01)	01	-	-	-	-	-
		MTS (05)	02	01	-	-	-	02
		Mess Staff (02)	01	01	-	-	-	-
11	CO, 735 SU AF C/o AF Stn Adampur (Punjab)	Safaiwala (01)	01	-	01	-	-	
12	CO, 21 MMPU AF C/o AF Stn Adampur	Safaiwala (01)	01	-	-	-	-	
13	AOC, AF Stn Halwara (Punjab)	LDC (01)	01	-	-	-	-	-
		Carpenter (01)	01	-	-	-	-	-
		Multi Tasking Staff (04)	02	01	-	-	01 (OH)	-
14	CO, 2215 Sqn AF C/o AF Stn Halwara	Mess Staff (01)	-	01	-	-	-	-
		Storekeeper (01)	01	-	-	-	-	-
		Carpenter (01)	01	-	-	-	-	-
15	AOC, AF Stn Chandigarh	MTS (01)	-	01	-	-	-	-
		Mess Staff (01)	01	-	-	-	-	-
		Painter (01)	01	-	-	-	-	-
16	CO, 4220 Sqn AF C/o 1 FBSU Amritsar	CMTD (01)	01	-	-	-	-	-
		Painter (01)	-	01	-	-	-	-
		MTS (01)	-	01	-	-	-	-
17	AOC, AF Stn Pathankot (Punjab)	Mess Staff (01)	01	-	-	-	-	-
		Safaiwala (01)	-	-	01	-	-	-
		Painter (01)	01	-	-	-	-	-
18	CO, 26 Sqn AF C/o AF Stn Pathankot (Punjab)	Mess Staff (01)	01	-	-	-	-	-
		Painter (01)	01	-	-	-	-	-
		Vulcaniser (01)	01	-	-	-	-	-
19	CO, 2251 Sqn AF C/o AF Stn Pathankot	Storekeeper (01)	-	-	01	-	-	-
		Multi Tasking Staff (01)	01	-	-	-	-	-
		TAC Commander, 4 TAC AF C/o AF Stn Jammu (J&K)	Multi Tasking Staff (01)	01	-	-	-	-
20	AOC, AF Stn Leh (J&K)	Storekeeper (01)	-	-	01	-	-	-
		Multi Tasking Staff (01)	01	-	-	-	-	-
		Supdt (Store) (01)	01	-	-	-	-	-
21	Sqn Cdr, AF Stn Rajkot (New Delhi)	Storekeeper (03)	03	-	-	-	-	-
		Cook (01)	-	01	-	-	-	-
		Storekeeper (01)	01	-	-	-	-	-
22	AOC, AF Stn Hindon Ghaziabad (UP)	Cook (01)	-	01	-	-	-	-
		Storekeeper (01)	01	-	-	-	-	-
		Mess Staff (05)	01	02	-	01	-	01
23	AOC, AF Stn Sarsawa Saharanpur (UP)	Storekeeper (01)	-	01	-	-	-	-
		Mess Staff (02)	01	-	01	-	-	-
		Safaiwala (01)	-	-	01	-	-	-
24	AOC, AF Stn Suratgarh (Rajasthan)	Storekeeper (02)	01	01	-	-	-	-
		Safaiwala (01)	-	-	01	-	-	-
		Painter (01)	01	-	-	-	-	-
25	AOC, AF Stn Sirsa (Haryana)	Storekeeper (01)	-	-	01	-	-	-
		MTS (01)	-	-	01	-	-	-
		Dhobi (01)	-	-	01	-	-	-
26	Sqn Cdr, AF Stn Barnala (Punjab)	Mess Staff (01)	01	-	-	-	-	-
		Safaiwala (01)	01	-	-	-	-	-
		Mess Staff (01)	01	-	-	-	-	-
27	AOC, AF Stn Arjangarh (New Delhi)	Cook (01)	01	-	-	-	-	-
		MTS (01)	01	-	-	-	-	-
		Safaiwala (01)	01	-	-	-	-	-
28	Sqn Cdr, AF Stn Dalhousie	Cook (01)	01	-	-	-	-	-
		MTS (01)	01	-	-	-	-	-
		Safaiwala (01)	01	-	-	-	-	-
29	Sqn Cdr, AF Stn Kasauli (Himachal Pradesh)	Safaiwala (01)	01	-	-	-	-	-
		Multi Tasking Staff (02)	02	-	-	-	-	-
		Supdt (Store) (03)	01	01	01	-	-	-
30	Sqn Cdr, AF Stn Faridabad (56 ASP) (Haryana)	Storekeeper (01)	01	-	-	-	-	-
		LDC (01)	-	-	01	-	-	-
		Carpenter (01)	01	-	-	-	-	-
		MTS (01)	-	-	-	01	(VH)	-
		Safaiwala (01)	01	-	-	-	-	-
31	CO, 25 P&SU AF Stn Hindon Ghaziabad (UP)	Multi Tasking Staff (MTS) (01)	01	-	-	-	-	-
		Storekeeper (01)	01	-	-	-	-	-
		LDC (01)	-	-	01	-	-	-

Trade	Pay Band -1	Educational Qualification & other qualifications
Supdt (Store)	5200-20200 Grade Pay Rs. 2400/-	Essential: (i) Graduates of a recognized University or equivalent. (ii) 18-25yrs of age. Desirable: Experience in handling Stores and keeping Accounts in a store of a concern of repute in Public or Private Sector
Storekeeper	5200-20200 Grade Pay Rs. 1900/-	Essential: (i) 12 <sup>th</sup> Class or equivalent qualification from a recognized Board or University (ii) 18-25yrs of age. Desirable: Experience in handling Stores and keeping Accounts in a store of a concern of repute in Public or Private Sector
Lower Division Clerk (LDC)	5200-20200 Grade Pay Rs. 1900/-	(i) 12 <sup>th</sup> Class or equivalent qualification from a recognized Board or University. (ii) A typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on computer. (iii) 18-25yrs of age. (iv) Skill Test Norms on computer. English Typing @ 35 w.p.m. Hindi Typing @ 30 w.p.m. (Time allowed - 10 mins.) (35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH/9000 KDPH on an average of 5 Key depressions for each word)
Civilian Mechanical Transport Driver (CMTD) (Ordinary Grade)	5200-20200 Grade Pay Rs. 1900/-	(i) Matriculation or equivalent from a recognized Board or University. (ii) Must be holding a valid valid driving license for light and heavy vehicle. (iii) Must possess professional skill in driving and knowledge of motor mechanism. (iv) Minimum two years experience in driving motor vehicles. (v) 18-25yrs of age.
Cook	5200-20200 Grade Pay Rs. 1900/-	Essential: (i) Matriculation with six months experience in the trade. (ii) 18-25yrs of age. OR Ex-serviceman with similar qualification.
Carpenter	5200-20200 Grade Pay Rs. 1900/-	(i) 10 <sup>th</sup> pass from a recognized Board or Institute (ii) Industrial Training Institute Certificate in the trade of Carpenter from a recognized institute (iii) 18-25yrs of age. OR Ex-serviceman in appropriate trade viz., Carpenter Rigger.
Painter	5200-20200 Grade Pay Rs. 1900/-	(i) 10 <sup>th</sup> pass from a recognized Board or Institute; (ii) Industrial Training Institute Certificate in the trade of Painter from a recognized institute; (iii) 18-25yrs of age. OR Ex-serviceman in appropriate trade viz., Painter.
Vulcaniser	5200-20200 Grade Pay Rs. 1900/-	(i) Matriculation pass or equivalent qualification from a recognized University or Board with at least one year experience as a Vulcaniser. (ii) 18-25yrs of age. OR Industrial Training Institute Certificate in the appropriate/akin field or trade viz. Vulcaniser. OR Ex-serviceman from appropriate trade.
Multi Tasking Staff (MTS)	5200-20200 Grade Pay Rs. 1800/-	Essential: (i) Matriculation pass or equivalent qualification from a recognized University or Board. (ii) 18-25yrs of age. Desirable: One year of experience as Watchman or Lascar or Gestner Operator or Mail from an Organization or Institute.
Mess Staff	5200-20200 Grade Pay Rs. 1800/-	Essential: (i) Matriculation pass or equivalent qualification from a recognized University or Board. (ii) 18-25yrs of age. Desirable: One year of experience as Waiter or Washer Up from an Organization or Institute.
Dhobi	5200-20200 Grade Pay Rs. 1800/-	Essential: (i) Matriculation pass or equivalent qualification from a recognized University or Board. (ii) 18-25yrs of age. Desirable: One year of experience as Dhobi from an Organization or Institute.
Safaiwala	5200-20200 Grade Pay Rs. 1800/-	(i) Matriculation pass or equivalent qualification from a recognized University or Board. (ii) 18-25yrs of age.

**Note:-** The number of vacancy indicated above may vary.

**2. Eligibility:**  
 (a) Classification: Group 'C'.  
 (b) Written Examination: Recruitment will be on the basis of written examination for all trades based on qualification as indicated against the posts.  
 (c) Crucial Date: The crucial date for determining the age shall be the last date of receipt of application.

**3. General Instructions:**  
 (i) Age relaxation for SC/ST/OBC/PH/Ex-Serviceman/Departmental Candidates/ Other eligible categories as per Central Government of India Rules. (ii) SC/ST/OBC/PH candidates applying for Unreserved posts are not entitled to any relaxation in age limit. (iii) OBC candidates applying for OBC posts are eligible for appointment who are belonging to castes listed under central list only.  
 (iv) Eligible candidates desirous of applying are to forward their applications as per prescribed format with enclosures as listed below to the Air Force Stations/Units mentioned above (at para 1 above).  
 (v) Application as per given format duly typed in English/Hindi on foolscap paper. Recent photograph (Passport size 4.5 x 3.5 centimeters) duly self attested be pasted. (vi) Self attested photocopies of certificate supporting Date of birth, Educational qualification, Experience, etc. (vii) Candidates belonging to SC/ST/OBC/PH/Ex-serviceman are to enclose self attested photocopies of certificate issued by the competent authority supporting their category and reservation status. (viii) Self addressed stamped envelope of size 24x11 Centimeters. Any other documents supporting their candidature i.e. Sports/Cultural activities. (ix) The envelope containing the application should be super scribed.  
 \*Application for the post of \_\_\_\_\_ in \_\_\_\_\_ Unit.  
 Separate application for each post should be forwarded.

**4. Instruction to candidates:**  
 (i) Last date for receipt of application is 30 days from the date of publication of this advertisement in Employment News/prominent dailies.  
 (ii) The question paper will be provided in English and Hindi language.  
 (iii) Applicants are to note that General English question paper is required to be answered in English language only.  
 (iv) The medium of language once opted by the candidate in Application form will not be changed at the later stage.  
 (v) Date & Time of test will be intimated by post.  
 (vi) No TA/DA will be paid for attending the test.  
 (vii) Applicants are to make their own arrangement for accommodation during the period of test.  
 (viii) Applicants selected in post are likely to be on All India Service liabilities.  
 (ix) Applicants merely fulfilling the basic selection criteria will not automatically entitle a person to be called for test.  
 (x) Air Officer Commanding/Station Commander/Commanding Officer of the AF Stations/Units mentioned in para (1) has right to reject any incomplete application without assigning any reasons. Screening of application will be carried out and the selected candidates will only be called for written test.

**5. Serving Armed Forces personnel are eligible for applying to civil posts only who complete the prescribed period of Armed Forces Service within a year from the last date of receipt of application. Such candidates are entitled to benefits available to Ex-Serviceman but will strictly be governed by the Recruitment Rules and their reserved percentage.**

**Note - (Special benefits for women employees)**  
 (i) 180 days Maternity leave upto two children.  
 (ii) 45 days leave for miscarriage including abortion.  
 (iii) 730 days child care leave upto two children.  
 (iv) Rs 1000/- P.M. special allowances to women with disability for child care for two years upto two children.  
 (v) Posting of Husband and wife at the same station.  
 (vi) Special priority for working women in allotment of residential accommodation.  
 (vii) Special dispensation for women officers of North East cadre.  
 (viii) Change of cadre in case of marriage of all India services officers.

**PROFORMA FOR APPLICATION**

APPLICATION FOR THE POST OF \_\_\_\_\_ In \_\_\_\_\_ Unit

1. Post applied for: \_\_\_\_\_

2. Name of the Candidate (in block letters): \_\_\_\_\_

3. Father's name: \_\_\_\_\_

4. Date of Birth: \_\_\_\_\_

5. Age as on last date prescribed for receipt of application: \_\_\_\_\_

6. Address for correspondence: \_\_\_\_\_

House No./Street/Village: \_\_\_\_\_ Post Office: \_\_\_\_\_ Dist: \_\_\_\_\_

State: \_\_\_\_\_ PIN Code: \_\_\_\_\_

7. Permanent Address: \_\_\_\_\_

House No./Street/Village: \_\_\_\_\_ Post Office: \_\_\_\_\_ Dist: \_\_\_\_\_

State: \_\_\_\_\_ PIN Code: \_\_\_\_\_

8. Caste: Gen/OBC/SC/ST: \_\_\_\_\_ (attach copy of Certificate in case of SC/ST/OBC)

9. Educational Qualification: \_\_\_\_\_ (attach education certificate self attested)

10. Any other qualification/Experience: \_\_\_\_\_

11. Category for which applied- Gen (UR)/OBC/SC/ST/Ex-Serviceman/Meritorious Sport person/Physically Handicapped: \_\_\_\_\_ (Attach copy self attested).

12. Technical Training/Experience: \_\_\_\_\_

Domicile: \_\_\_\_\_ (attach self attested copy)

14. Whether registered with any Employment Exchange - Yes/No: If yes, mention Registration No and Name of employment exchange \_\_\_\_\_

15. Medium of examination: English/Hindi: \_\_\_\_\_

16. I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief, if particulars mentioned by me are found false at any stage then I shall be liable to be terminated without any notice.

Dated: \_\_\_\_\_ (Signature of candidate)

**FOR OFFICE RECORD ONLY**

1. Received on: \_\_\_\_\_

2. Accepted/Rejected: \_\_\_\_\_

3. Reason for rejection: Underage/Overage/incomplete documents/Any other reason to be specified: \_\_\_\_\_

4. Index No: \_\_\_\_\_ Date of Test: \_\_\_\_\_

Davp.10861/11/0011/1718

UR (Unreserved), OBC (Other backward caste), SC (Scheduled Caste), ST (Scheduled Tribes), PH (Physically Handicapped) ESM (Ex-Serviceman)